

## **Minutes of the Group Meeting**

**Held on Tuesday 27 January 2015**

Present: Malcolm Baker, Jill Skelley, Amanda Baker, Dawn Thorne, Robin Clee, David & Jane Hedge, Adrian Leggett

Apologies: Kerry Watson, Mark Burrell

### **AMENDMENTS TO PREVIOUS MINUTES**

There were no amendments necessary.

### **MATTERS ARISING**

#### **1. Hall Renovations / Building Renovations**

MB has spoken to someone about the gates and will report back to the committee. The lights in the main hall have now been replaced. It was suggested that the lights in the hall could be replaced for LED versions at some point in the future.

The next project that requires addressing are the fuse boxes as these are sub-standard. MB is still considering the best approach for the replacement of these. AL still intends to speak to his brother-in-law as he may be able to assist in their replacement.

It has recently been noticed that the water pump on the central heating has been leaking. Heat Haus has replaced one of the pump seals however the second pump seal will require replacement at some point in the future.

#### **2. Fund Raising**

Encouragement for parents and family members to join the 200 Club continues. There has been a good uptake by the Beaver and Cub parents. Further encouragement is needed towards the Scout parents.

Rag Bag is being successfully driven forward by the Cubs and Scouts. They are managing to fill a white sack every week. The money received from this has been paid to the group and Jill will arrange for this to be redistributed to the Cubs and Scouts. The first cheque has been for £105.

AL advised that the Cubs has undertaken a leaflet drop on the Autumn Croft Road Estate the week before completing a Rag Bag collection and this has proved very successful. AL queried whether this approach could be expanded further in the local area and requested guidance on the legal aspects of leaflet dropping for a Rag Bag collection. MB agreed that he would review the position further and feedback to AL.

The Quiz Night held on 6 December 2014 raised £520. The money raised will be used to purchase replacement tables with the remaining money necessary to purchase these being funded from the 200 Club.

The next Quiz Night will be held in July.

Results of the 200 Club draw are as follows:

January:           1<sup>st</sup> 49                   2<sup>nd</sup> 79                   3<sup>rd</sup> 30

### 3.       **Treasurer's Report**

November & December

Current Account

|         |                        |         |
|---------|------------------------|---------|
| Credits | Transfer               | £500    |
| Debit   | Unity Helpers Ins      | £39.75  |
|         | British Gas – Gas      | £245.12 |
|         | British Gas – Electric | £98.26  |
| Balance |                        | £495.89 |

Savings Account

|         |             |           |
|---------|-------------|-----------|
| Debit   | Transfer    | £500      |
| Credits | P C Storage | £100      |
|         | Quiz        | £520      |
|         | Interest    | £0.73     |
| Balance |             | £4,807.95 |

JH asked whether payment had been received from the ballet teacher and expressed concerned that the payment terms had recently changed. AB will monitor this and ensure payment is received.

JS advised that the Financial Year End is 31 March and all cash needs to be paid in by then. All cash books should be passed to Jill for accounts purposes.

The banking mandates need to be reviewed, as they all seem to be out of date particularly for Alan.

MB confirmed that everyone has now been put onto Compass. The Cubs seems to be fairly short of funds so there may need to be some re-distribution of funds across the group.

The current monthly sub rate of £8 for Beavers, £8 for Cubs and £10 for Scouts was discussed. MB will be recommending an increase of the Cubs fees at the AGM.

It was suggested that in light of the Beavers having a surplus of funds they could pay for the table covers for the new tables.

#### 4. Section Reports

##### **Beavers Report**

RC will continue to stand in for Kerry until the summer.

There are currently 24 Beavers. 8 of these will be receiving their Chief Scout Bronze Award on the 4<sup>th</sup> Feb. It is hoped that Sue & Andy Hall, Hilary Frost and Maureen Dobson will be able to attend to give out these badges.

The Big Weekend taking place in May needs to be booked by the end of the week. RC & AL will discuss this further after the meeting.

6 Beavers will be moving up to Cubs after Easter.

##### **Cub Report**

AL confirmed that in last week's badge night 42 badges were given out including: backwood cooking, communicators, fire safety and pioneer. The Cubs are currently working on their photography badge.

The Remembrance Service held at Coddington Church was very well attended and very good feedback was received from Rev David Anderson.

AL suggested that a closed Facebook account be set up for the Cub parents as a number of them do not appear to be receiving emails sent via the OSM system.

##### **Scout & Explorers**

An additional 4 members have now joined Scouts from Cubs.

The explorers will be making rockets next week.

A stall was organised at the Christmas Lights Switch On.

Camping from 25 July to 1 August in the Peak District has been organised.

#### 5. Group Section Leader

Compass is now up and running although the joiners section has now been removed following the report of a bug. OSM will continue to be used although we will look to move to Compass for those parts which are free.

MB advised that Compass will detail the new badge requirements and should be kept an eye on.

## 6. On-going Projects

- MB continues to monitor the state of the equipment shed roof which is loose. **Ongoing.**
- The priority of purchasing powered cool boxes has dropped away slightly; this will be reconsidered at a later date.
- The emergency contact details are in the process of being updated. All Cubs details have now been updated but some Beaver and Scout details remain outstanding. **Ongoing.**
- The Fire Plan is now in place. The register is still to be completed. It was agreed that Fire Drills for all sections should be undertaken. **Ongoing.**
- The purchasing of a camcorder is still being considered. **Ongoing.**
- The plans for a gate from the Village Hall to the ground behind the Scout Hall still need to be submitted for planning approval. MB has not heard anything regarding this. **Ongoing.**
- The committee agreed to the purchasing of tables for the hall. **MB to proceed with this purchase.**
- MB has completed the PAT testing course.
- MB will speak to Alan to ascertain how many of the old tents will be required for the Big Weekend in May.
- The purchase of a new Union flag top for the Remembrance Service was completed.

## 7. Any Other Business

- DH suggested that we contact Staythorpe C asking whether they would be prepared to continue making a voluntary contribution to the Group as they had done in previous years.
- It was agreed by the committee that the date of 16<sup>th</sup> May should be set as the day when all parents are asked to volunteer a small amount of time to assist with the upkeep of the property. Refreshments and a BBQ could be provided to entice volunteers!
- DH highlighted that the grass cutting rota will need to recommence in March.
- AB has now officially become 'Group Administer'. This role will involve maintaining the records on Compass.