

**Minutes of the Group Meeting  
Held on Tuesday 8<sup>th</sup> Nov 2016**

Present: Malcolm Baker, Amanda Baker, Robin Clee, Kerry Watson, Mark Burrell, Jill Skelley,  
Robb Evans  
Apologies: Jane Hedge

**AMENDMENTS TO PREVIOUS MINUTES**

There were no amendments necessary.

**MATTERS ARISING**

**1. Hall / Building Renovations**

The quote from Pat Test UK was accepted during the summer. The work was carried out from 31<sup>st</sup> Oct 2016 to 7<sup>th</sup> Nov 2016. we now have LED lighting in all rooms, Emergency Exit lighting with battery back ups and wired Smoke Detectors. The board has been set up with split load so if there is a problem the lights will not go out in the whole building. We have a ring main in the front part of the hall and a separate ring main in the back of the hall and the kitchen. There is a single ring main in the equipment room to allow for the use of cooking equipment on quiz nights. There are now LED lights outside at the back of the hall.

We now comply with all electrical regulations.

The Gas and Electric meters have been properly registered. A deal has been set for 2 years will save us in the region of £800 as we have zero standing charges.

Our next project is to replace the main hall windows.

**2. Fund Raising**

We are planning a Quiz Night for Jan 14<sup>th</sup>. Tables are being booked very quickly. Final total of 8 tables booked for 50 people.

The Waitrose Community Project gave us £241.

Results of the 200 Club draw are as follows:

	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>
June	56	52	60
July	49	81	77
August	39	71	31
September	73	14	98
October	29	30	34

**3. Treasurer's Report**

Account Balances as at 31<sup>st</sup> October 2016

**Current Account**           £806.77  
**Savings Account**         £7320.57

**Expenditure Aug – Oct.**

Radiator	£287.60 (Damaged at meeting)
Rewiring	£5388.00 (First Half of Bill )
Buildings Insurance	£841.27

**Income Aug – Oct.**

Bernard Sunley Trust	£2000.00 (Rewiring)
Donation from Jane Hedge	£250.00 (For Radiator in Reception Hall)
Bag Pack	£213.50
Hall Hire	£952.00

**3. Section Reports****Beavers Report**

Our Beaver colony is full to capacity with 25 young people. The Beavers had a good weekend at Walesby with Kerry receiving her Nights Away ticket. The Beavers have been to Sconce park where they did a scavenger hunt. They have also done Cycling, made Jet Packs, looked at Promise Hands. They will be visiting the Fire Station and looking at Communication Experiments.

There is one Youth Leader helping with the Beaver section.

**Cub Report**

Adrian stepped aside in September to focus on some personal projects. Robin has stepped up to continue the work. The Cubs have visited Asda and covering other badge work. There some Chief Scout Silver awards presented in July with 5 more expected at Christmas.

There are 3 D of E / Young Leaders helping out with the Cubs section.

**Scout & Explorers**

After the Scarefest Camp Alan stepped down. Robb is going to look after both Scouts and Explorers until a leader can be found for Scouts.

After half term the Scouts and Explorers had wide games on the conservation area and Hot Dogs.

There are some behavioural issues to be addressed since the Bournemouth camp.

Since Alan left we have lost a few Scouts, with the projected numbers reaching close to 50 in a few years this is not an issue. We are expecting some loss over the years so hopefully the numbers will come down.

The Denmark camp will not happen as it is too much for Robb to handle after stepping in at short notice.

Robb is hoping to get a terrain permit from a mountaineering course he is planning to complete.

Robb will plan to get his nights away permit from either the Walesby camp for NESST hike or the winter camp.

All leaders agreed that a group camp would be a good idea in 2017. A family camp was discussed but there was some issue about whether all the parents would need to be DBS checked. Malcolm would check with Gilwell.

2 of our Explorers are going on the Fire and Ice in January 2017.

#### 4. **Group Scout Leader**

The group is performing well. There is no space on the waiting list for all sections. We are a very popular group, 8 applications have been received in Sept and Oct. Malcolm would like to see the group involved in some of the regional activities, NESST Hike and Walesby Challenge.

#### 5. **On-going Projects**

- The emergency contact details are in the process of being updated. All Cubs details have now been updated but some Beaver and Scout details remain outstanding. **Amanda continues to monitor.** The Record Card and Consent forms have been updated.
- The Fire Plan is now in place. The register is still to be completed. It was agreed that Fire Drills for all sections should be undertaken at the beginning of each term. **Registers still need to be completed and details of the drill noted accordingly.** This needs to be updated following the rewiring of the hall.
- Another volunteer maintenance date needs to be organised.
- It was agreed that named badges for the leaders would be a good idea. Malcolm has purchased some of these for the section leaders, need to order some additional Badges for the change of roles.
- Malcolm advised that the roof and gutter need to be cleaned out.
- Amanda suggested a Copper Collection Challenge and showed an example of the money tin she thought would be good to use. This was well received and the committee approved the purchase of 100 tins to be distributed throughout the group. This idea has been changed to have the section members make the money boxes.
- Malcolm said he would register the group for the Community repair scheme so we could get some paint for the hall. Still to be done.
- Alan recommended that we push to use easy Fund Raising. This is a scheme where donations are made by online retailers when goods are purchased on the Internet. Alan is using this through work to build funds. An area of the notice board has been cleared for Alan to use for second hand kit and uniform. This needs to be watched to see where it goes.
- Malcolm will contact the new person in charge of the church to try to organise a regular church parade each term.
- Gates to be organised for the rear of the building to make it secure for young people camping – Wooden not metal
- Malcolm has boarded up a hall window which has begun to crack following repeated impact from Balls.
- Amanda to be informed when booking camp equipment in and out to avoid clashes with hall hirers.

#### 6. **Any Other Business**

- Malcolm asked if we could sell the Table Tennis Table and snooker table as they were taking up room and do not get used. No objections from the committee.
- Bank mandates to be sorted after the loss of 2 key signatories. Alan and Adrian to come off the bank accounts. Amanda to go on all section accounts to be able to sign cheques when Malcolm is not around.

- The hall needs to be swept at the end of each meeting to leave the hall clean for the next user.
- Would the leaders like to get together to put up Xmas decorations in the hall. All leaders agreed it would be good to do. Date to be arranged.
- The section Facebook accounts have parent members who are not connected with the sections. This needs to be corrected.
- Malcolm mentioned that we have access to a grant with Nicola Canavan-Rossin prepared to sort. We just need to come up with a list and let her know.
- The leaders discussed running a sponsored Triathlon for the sections
- Kelly Heywood is qualified as a level 2 athletics coach and can assist where required.
- Mark offered visits to the Police Station until August as he will be retiring then and we will find it difficult to gain access.